

§367.2 Categories of Education - Adopted to be Effective 9/28/14

Summary of Amendment: The amendment to §367.2 will allow educators to claim up to ten hours of continuing education credit for the creation of a new course at or through an accredited college or university. Please see §367.2(a)(1)(B) below.

§367.2 Categories of Education

(a) All continuing education must comply with Type 1 or Type 2 as outlined in §367.1 of this title (relating to Continuing Education). Continuing education undertaken by a licensee for renewal shall be acceptable if it falls in one or more of the following categories.

(1) Formal academic courses related to occupational therapy.

(A) Completion of course work at or through an accredited college or university shall be counted as follows: three CE hours for each credit hour of a course with a grade of A, B, C, and/or P (Pass). Thus a three-credit course counts for 9 contact hours of continuing education. All college course work must comply with Type 1 and Type 2 as outlined in §367.1 of this title, no maximum. Documentation of this type of CE credit shall include a transcript from the accredited college or university.

(B) Creation of a new course at or through an accredited college or university may be counted for 10 hours maximum. Proof of this type of CE shall be a letter from the Program Director.

(2) In-service educational programs, training programs, institutes, seminars, workshops, facility based courses, and conferences in occupational therapy with specified learning objectives. Hour for hour credit on program content only, no maximum. Documentation of this type of CE credit shall include a certificate of completion or letter of verification.

(3) Development of publication, media materials or research/grant activities per two year renewal period: Documentation of this type of CE credit shall include a copy of the actual publication or media material(s), or title page and receipt of grant proposal.

(A) Published scholarly work in a peer-review journal, 15 hours maximum.

(B) Principal investigator or co-principal investigator in grant or research proposals accepted for consideration, 10 hours maximum.

(C) Published book, 10 hours maximum.

(D) Second or other author, 7 hours maximum.

(E) Book chapter, 5 hours maximum.

(F) Other publications such as newsletter and trade magazines, 2 hours maximum.

(4) Home study courses, educational teleconferences, Internet-based courses, and videotape instruction, no maximum.

(A) Courses must fit the criteria for continuing education for Type 1 or Type 2.

(B) These courses must have:

- (i) Specified learning objectives;
- (ii) A post-test; and
- (iii) A certificate of completion.

(C) Educational teleconferences or Internet courses must reflect a pre-determined number of credit hours.

(5) Professional presentations by licensee: Documentation of this type of CE credit shall include a letter of verification of presentation and number of hours for the presentation or copy of organization's brochure or conference guide noting the presentation, presenter(s), type of presentation (i.e.: 2 hour poster, 3 hour workshop).

(A) Professional presentation, e.g. in-services, workshops, institutes: any presentations counted only one time. Hour for hour credit. 10 hour maximum.

(B) Community/Service organization presentation: any presentation counted once. Hour for hour credit. 10 hours maximum.

(6) Fieldwork Supervision: 10 hours maximum, Type 2.

(A) A licensee may earn 2 contact hours for each Level 1 students supervised:

- (i) 40 hours of Level 1 equals 1 hour of CE; or
- (ii) 80 hours of Level 1 equals 2 Hours of CE.

(B) A licensee may earn 8 contact hours for each Level 2 student supervised:

- (i) 8 weeks equals 6 hours of CE; or
- (ii) 12 weeks equals 8 hours of CE.

(C) Licensee may earn a maximum of 10 contact hours for student supervision per renewal period.

(D) Fieldwork supervision hours may be evenly divided between licensees, not to exceed two fieldwork educators per student.

(E) Fieldwork education supervision must be completed before the licensee's renewal date.

(F) Documentation of this type of CE credit shall include verification provided by the school to the fieldwork educator(s) with the name of the student, school, and dates of fieldwork or the signature page of the completed evaluation form. Evaluation scores and comments should be deleted or blocked out.

(G) Courses specific to fieldwork education are counted as Type 1.

(7) Participation in volunteer activities related to occupational therapy including service on a committee, board, or commission of a state occupational therapy association, AOTA, NBCOT, or TBOTE for the purpose of tangible outcomes such as official documents, publications, and official reports. Documentation of this type of CE credit shall include a copy of the actual

publication or official document/report which reflects the licensee's name. This type of CE is counted at Type 1. Maximum of 10 contact hours.

(8) Any deviation from the continuing education categories will be reviewed on a case by case basis by the Coordinator of Occupational Therapy or by the Continuing Education Committee. A request for special consideration must be submitted in writing a minimum of 60 days prior to expiration of the license.

(b) Unacceptable Continuing Education Activities include but are not limited to:

(1) Any non-instructional time frames such as breaks, meals, introductions, and pre/post testing.

(2) Business meetings.

(3) Exhibit hall attendance.

(4) Reading journals.

(5) Courses such as, but not limited to: grant writing, massage therapy, general management and business, social work, defensive driving, water safety, team building, GRE, GMAT, MCAT preparation, cooking for health, weight management, stress management, reading techniques, geriatric anthology, general foreign languages, communicable diseases, patient abuse, disposal of hazardous waste, patient privacy, CPR, HIPAA, FERPA, blood borne pathogens, or similar courses, do not count toward continuing education.

(6) Program providers are prohibited from self-promotion of programs, products, and/or services during the presentation of the program.